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Frequently Asked questions about the transition to the new ELectronic Permit System (EPS)

### Introduction

The current Electronic Permit System (EPS) application (i.e. legacy EPS) available in the Central Data Exchange (CDX) will be replaced with a new EPS application in mid-December. To help provide guidance to users before, during, and after this transition, please see a list of FAQs below. Please check back often as this document may be updated as additional questions come in. Internal EPA users of EPS will not be using the CDX dataflow.

### FAQs

#### When will the legacy EPS shut down?

The legacy EPS will be shut down on Friday, December 13th at 5pm ET.

#### When will the new EPS be available for use?

The new EPS will be available no later than the morning of Wednesday, December 18th.

#### Will all of my permits from legacy EPS be available in the new EPS?

Any permits that were submitted to EPA in the legacy EPS by Friday, December 13th at 5 pm ET,

will be visible in the new EPS. Any permits that are not submitted to EPA as of 5pm ET on

December 13th will **not** transition to the new EPS. This includes permits in the “Permits Pending

Submission” table, as permits in this table have not been submitted to EPA.

Internal: Any permits submitted to EPA prior to the legacy EPS application being taken offline will

be available for viewing/reviewing by EPA in the new EPS.

#### What if I need to submit a permit between Friday, December 13th at 5:01 pm ET and the morning

#### of Wednesday, December 18th?

If you absolutely need to submit during this time, please submit your permit and documentation to

your EPA Regional Point of Contact (PoC). The list of EPA Regional PoCs is available [here](https://www.epa.gov/caa-permitting/epa-pacific-southwest-region-9-title-v-permits-dashboard),

within the regional sub-pages.

#### I heard there are two EPS applications. What does that mean?

The new EPS is comprised of two applications, which look and act different. An external

application which will be used only by users external to EPA, such as users at the state, local, and

tribal level. And an internal application that will be used by EPA staff only. These two apps will

communicate with each other in order to pass updates back and forth.

Internal: Same as above.

#### Where can I find updates about the new EPS application?

If you are a user of the legacy EPS application, you will receive multiple emails to the email

address on file with CDX. You can also find updates posted here.

Internal: If you are a user of the legacy EPS application, you will receive multiple emails to the

email address on file with CDX. You can also find updates posted here.

*Do I need to take any action to access the new EPS application?*

No. Access the new EPS application the same way you access the legacy EPS Application.

Internal: If you are a Regional EPA user please see this user guide for information on how to

access the new application. If you are a current user of the system

*Who can I contact if I need assistance with the new EPS application?*

External (Non-EPA) users: FAQ page.

Internal (EPA) users: Contact your EPS Regional Admin. The list is located here.

*I have not used the legacy EPS application, but I will need to use the new EPS application. How*

*do I access it?*

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*Will all the documents from legacy EPS permit submissions be in the new EPS application?*

Once the new EPS application is made available, permit documents that were submitted in the

legacy application from 6/1/24 onward, will be available. The remaining documents from permits

submitted before 6/1/24 will be made available as soon as possible, but could be up to a couple

weeks from when the new EPS application becomes available.

*Are there user guides for the new EPS application?*

Yes. User guides are available [here](https://cdx.epa.gov/FAQ#EPS).

Internal: Yes. User guides are available here.

*Are there any key differences in the new EPS application?*

Yes. In the new application, permits submitted by EPA on behalf of a S/L/T agency will not be

visible to external (non-EPA) users. This is a feature that will be available soon.